

UCONN | COLLEGE OF LIBERAL ARTS AND SCIENCES

COMMITTEE ON CURRICULA AND COURSES

Jon Gajewski, Chair

Agenda for meeting of September 8, 2015

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Ⓞ requires GEOC approval; Ⓢ requires Senate approval.

C&C approved copy of Ⓞ and Ⓢ courses must be submitted to GEOC and the Senate through the [Curricular Action Request form](#).

ⓧ means that a proposal is proposed for CLAS GEAR x.

1 Preliminaries

Introductions

Review of Committee Policies and Procedures

Review of Subcommittees

Interdisciplinary Graduate Program Subcommittee, General Education Review Subcommittee, B.S. Subcommittee

Discuss Special Topics Policy

It has been the policy of the committee not to grant Special Topics approval to a course that is undergoing approval process. I receive many requests to go against this policy.

Reminder: Courses not offered in last 5 years

Registrar contacted departments this summer with list of courses not offered in last five years. Registrar offered option to mothball courses; will not appear in catalog, but still exist.

2 Old Proposals

2015-059 Add MCB 5672 Applied Bioinformatics

[Full Materials](#)

Proposed Catalog Copy:

MCB 5672. Applied Bioinformatics 1 or 2 credits. Lecture with lab. By permission only. Computational analysis of biological datasets. Lecture will cover background and theory. In the computer lab, sample data will be used to perform bioinformatics analysis. The course is taught as a series of modules with each focused on a different aspect.

3 New Proposals

2014-082 Change MAST 1101. Introduction to Maritime Studies

[Full Materials](#)

Current Catalog Copy:

MAST 1101. Introduction to Maritime Studies

(1101) First semester (Avery Point). Three credits.

An introduction to the interdisciplinary study of maritime-related topics with an examination of the maritime physical environment and maritime cultures, history, literature, and industries.

Proposed Catalog Copy:

MAST 2101. Introduction to Maritime Studies

Three credits.

An introduction to the interdisciplinary study of maritime-related topics with an examination of the maritime physical environment and maritime cultures, history, literature, and industries.

Changes Highlighted:

2014-083 Change Maritime Studies Major

[Full Materials](#)

Current Catalog Copy:

Major Requirements

Core Courses

Students are required to take the following Core Courses: MAST 1101, MAST/HIST 3544, MAST 4994W; MARN 1001; ENGL 3650; ECON 2467; POLS 3832.

The writing in the major requirement can be met with MAST 4994W. Students will satisfy the information literacy requirement as they complete core courses.

Disciplinary Concentration

Students must take an approved four-course sequence of 2000-level or above courses. Disciplinary concentrations available at Avery Point include Political Science, History, English, Anthropology, and Economics. Students may pursue disciplinary tracks in other departments with the approval of the Maritime Studies Coordinator and their advisor.

Related Areas

Students must complete 12 credits in related areas. The Maritime Studies coordinator and the student's advisor will determine what courses are germane to Maritime Studies.

Proposed Catalog Copy:

Major Requirements

MARN 1001 is a pre-requisite for the major. It is recommended that majors take MAST 1200 to satisfy General Education Content Area One.

Core Courses

All students are required to take MAST 2101. In addition, students must take twelve credits of the Core Courses listed below. Each of the Core Courses belongs to one of six disciplines: Anthropology, Economics, English, Geography, History, and Political Science. Students must choose courses from four different disciplines, not including the discipline chosen for the concentration.

ANTH/MAST 3531 or ANTH/MAST 3532; ECON 2467; ENGL 3650 or 3651; GEOG 2500; MAST/HIST 2210 or MAST/HIST 3544, POLS 3832.

The writing in the major requirement must be met by taking MAST 4994W. Students will satisfy the information literacy requirement as they complete core courses.

Disciplinary Concentration

Students must take an approved four-course sequence of 2000-level or above courses, including at least one Core Course, in one of the following disciplinary concentrations: Anthropology, Economics, English, Geography, History, and Political Science. Choice of concentration and course sequence must be approved by the MAST director or the student's advisor.

Related Areas

Students must complete 12 credits in related areas. Courses are selected in conjunction with

the MAST director or the student's advisor.

4 Appendix of Materials

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COMMITTEE ON CURRICULA AND COURSES

Proposal to Add a New Graduate Course

Last revised: September 24, 2013

1. Date: 4/9/15
2. Department requesting this course: MCB
3. Semester and year in which course will be first offered: Fall 2015

Final Catalog Listing

MCB 5672. Applied Bioinformatics

1 or 2 credits. Lecture with lab. By permission only.
Computational analysis of biological datasets. Lecture will cover background and theory. In the computer lab, sample data will be used to perform bioinformatics analysis. The course is taught as a series of modules with each focused on a different aspect.

Items Included in Catalog Listing

Obligatory Items

1. [Abbreviation](#) for Department, Program or [Subject Area](#): MCB
2. [Course Number](#): 5672
3. Course Title: **Applied Bioinformatics**
4. [Number of Credits](#) (use digits, "3" not "three"): 1 or 2
5. [Course Description](#) (second paragraph of catalog entry):
Computational analysis of biological datasets. Lecture will cover background and theory. In the computer lab, sample data will be used to perform bioinformatics analysis. The course is taught as a series of modules with each focused on a different aspect..
6. [Course Type](#), if appropriate:
 Lecture Laboratory Seminar Practicum

Optional Items

7. [Prerequisites](#): none
8. [Recommended Preparation](#): none
9. [Consent of Instructor](#): yes
10. [Exclusions](#), if applicable:
11. [Repetition for credit](#): yes for different sections
12. [S/U grading](#): graded

Justification

1. **Reasons for adding this course:** Formal training in the theory and application of bioinformatics is essential for the adequate training of Professional Science Master's students in Applied Genomics and Microbial Systems Analysis. As technological advances are generating larger and larger amounts of data and more individual labs are generating their own data, bioinformatics training is becoming more important for students at the Master's level. Our feedback from employers, industry advisors and instructors indicates a need of bioinformatics training that can be best addressed in a modular format as this allows for different areas of specialization.

2. **Academic merit:** Bioinformatics is the computational analysis of biological data and in many cases involves handling large datasets, accessing databases, executing scripts and modifying code. The modular layout of this course allows us to provide introductory modules as well as advanced or specialized training. The course series will also be a key component of CLAS' Professional Science Master's programs in Applied Genomics and Microbial Systems Analysis. A modular format is necessary to allow for combinatorial sessions of basic procedures with specific, different application endpoints. Section 01 "Introduction of Applied Bioinformatics" will provide students a basic understanding of working in the Unix environment, executing scripts and working on servers. Each section of this course is a combination of lecture and laboratory. The number of credits for each module is determined by the number of lecture and laboratory hours. The equivalent of 14 lecture hours is considered to be a 1 credit course. Typically a one credit course will be taught over 2.5 or 3 days. If the course is offered during the regular semester it is offered on the weekends (Friday afternoon, Saturday and Sunday). If it is offered during the May term, winter or summer intersession a 1 credit class will be offered over 2.5 or 3 days or spread out over a week. Two credit courses will be scaled

3. **Overlapping courses:** none. While there are other bioinformatics courses being offered they are semester long course and not offered in the modular format and do not allow students to pick and choose specific areas to learn.

4. Number of students expected: 12

5. Number and size of sections:

- 01 Introduction to Applied Bioinformatics
- 02 Processing of Next Generation Sequencing Data
- 03 Introduction to Scripting
- 04 Phylogenetic analysis
- 05 Statistical Analysis using R
- 06 Sequence analyses and sequence databases

6. **Effects on other departments:** none

7. **Staffing**: The course will be overseen by Drs. Giardina, Gogarten, Graf and Klassen

8. **Dates approved** by

Department Curriculum Committee: April 8, 2015

Department Faculty: April 10, 2015

9. Name, Phone Number, and e-mail address of principal contact person: Joerg Graf, 486-9284, joerg.graf@uconn.edu

Syllabus

A **syllabus** for the new course must be attached to your submission email.

Additional Approval

New graduate courses must also be approved by the Graduate Faculty Council.

MCB5672-01: Introduction to Applied Bioinformatics

Dr. Jonathan Klassen - jonathan.klassen@uconn.edu

Course Description:

In this modular class students will be trained in using bioinformatics to analyze next generation sequencing data. Students will learn how to navigate the UNIX environment, execute program on servers, prepare sequence data for analysis, and assemble sequences using microbial genomes as an example.

Evaluation:

40% final exam, 30% homework assignments, 30% in class participation. You can expect the exams to include practical lab exercises.

Late penalties: Late assignments will lose 5% per day as a late penalty. Assignments will not be accepted 1 week following the due date, after which a grade of "0" will be assigned.

Attendance and Conduct: Because you are encouraged to use your peers and myself as resources to complete the course assignments, I require that you attend as many of the classes as possible. If you have to miss a class, please let me know in advance and recognize that you will still be responsible for completing that day's assignment on your own. All of your conduct in this course is governed by the established UConn Community Standards – see www.community.uconn.edu and/or ask me for further details.

Course Outline:

Section 1:

Intro to Unix Command line
Introduction to the server environment and job cueing
Introduction to file structure and permissions
Intro to grep
How to use ftp or equivalent to move data

Section 2:

How to modify qsub bash
Execute program on server
Overview of sequencing technologies

Section 3:

How to prepare sequence data for subsequent analyses
Adaptor trimming
Fastqc
Quality trimming

Section 4:

de novo assembly

Section 5:

Assessing Assembly quality

Take home final exam

NOTE: I list these topics as a rough outline, and reserve the right to switch topics based on class interest and comfort with the presented material.

Lab website: All lectures and assignments will be posted to the course website:

<http://wp.mcb5072-01.mcb.uconn.edu/>.

Bioinformatics server: Lab work can either be done on your personal computer or the server maintained by the UConn Bioinformatics Facility. You can register for a free account using this web form: <http://bioinformatics.uconn.edu/contact-us/>.

Office hours: I will not be holding formal office hours. Instead, please email me your questions, including "MCB3895" in the subject line so that they get sorted into the appropriate folder and don't get lost in my inbox abyss. I am also happy to meet with people personally, but please make arrangements beforehand so that I can budget my time appropriately.

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COMMITTEE ON CURRICULA AND COURSES

Proposal to Change an Existing Course

1. Date: 4/28/15
2. Department requesting this course: Maritime Studies
3. Nature of Proposed Change: Change entry course into the major from 1000 level to 2000 level
4. Effective Date (semester, year): Fall 2016
(Consult Registrar's change catalog site to determine earliest possible effective date. If a later date is desired, indicate here.)

Current Catalog Copy

1101. Introduction to Maritime Studies

(1101) First semester (Avery Point). Three credits.

An introduction to the interdisciplinary study of maritime-related topics with an examination of the maritime physical environment and maritime cultures, history, literature, and industries.

Proposed Catalog Copy

(See information in the "Add a course" form if you have any questions regarding specific items.)

2101. Introduction to Maritime Studies
Three credits.

An introduction to the interdisciplinary study of maritime-related topics with an examination of the maritime physical environment and maritime cultures, history, literature, and industries.
CA-1

Justification

1. Reasons for changing this course:

Modifying the Introduction to Maritime Studies to make it a 2000-level course brings the course in line with the way the course is taught. The course is highly experiential, rigorous, and requires considerable independent work, more appropriate for the 2000 level. The difficulty of readings and length and complexity of written assignments are in line with other 2000-level courses in

Anthropology, Economics, English, Geography, History, and Political Science, the constituent disciplines for Maritime Studies. Renumbering brings the catalog in line with current teaching practice. The change would clearly communicate to students the challenges of the course. It would also, appropriately, allow students to count the course towards their majors. Finally, it would be a better use of departmental resources, particularly faculty time, to target this course at students seriously interested in majoring rather than those with only casual interest, who would be better served by general education courses.

2. Effect on Department's curriculum:

This proposal is accompanied by a Proposal to Change the Major. The proposed change would allow students to begin the major with a 2000-level course that has been designed to introduce students to this interdisciplinary major. Gateway courses at the 2000 level are common in many majors (English, History and Economics, for instance) and the current proposal would put the Maritime Studies major more in line with the practice in other UConn majors.

3. Other departments consulted: None formally.

4. Effects on other departments: None.

5. Effects on regional campuses: The Maritime Studies major is mainly available at the Avery Point campus, which is the only campus at which the course is currently taught. All Maritime Studies faculty at Avery Point have been consulted and are in favor of this change. It could be taught at other campuses if there were sufficient student interest and faculty availability.

6. Staffing: The course is taught by one of the faculty members associated with the Maritime Studies program.

General Education

If the course is approved, or is being proposed for university general education Content Area 1 (Arts and Humanities), then the course should be added to a CLAS general education area (A-E). It is recommended that courses be listed in **one and only one** of these areas (A-E).

For a Content Area 1 course:

- a. Provide justification for inclusion in Content Area 1:
(This should be copied from item 41a of the GEOC Curricular Action Request)
- b. Specify a CLAS area, A-E:
- c. Provide justification for inclusion in CLAS area, A-E:

(Please consult CLAS guidelines for areas A-E.)

Proposer Information

1. Dates approved by

Department Curriculum Committee: April 28, 2015

Department Faculty: April 28, 2015

2. Name, Phone Number, and e-mail address of principal contact person:

Nat Trumbull

nathaniel.trumbull@uconn.edu

860 405-9272

MAST Committee 2014-15
April 28, 2015
Minutes

Present: Nat Trumbull, Steve Park, Helen Rozwadowski, Mary K. Bercaw-Edwards, Dick Cole, Syma Ebbin, Steve Jones, Michele Baggio (via Skype), Paul Hallwood

Announcements & Reports

- Helen discussed the course proposal to change MAST 1101 to 2101. It is already taught at a 2000-level course.
 - Nat motions to approve the course proposal change, Mary K seconds the motion, so approved.
 - This change will result in submitting a proposal to change the major because it requires a change in the Plan of Study.
 - Helen distributed a draft of a new Plan of Study reflecting the change of MAST 1101 to 2101 now a required.
 - Students will end up taking 5 out of the 6 disciplines under the Core Disciplinary Distribution course.
 - Nat motions to approve the proposal to change the Plan of Study, Mary K seconds, so approved.
- Nat proposed the addition of a foreign study course number for MAST, similar to special topics. This was suggested by the Registrar's Office, which makes it easier for students who take multiple foreign study courses. Students had trouble getting credit for foreign study courses because they were labelled with the same Special Topics course number. Nat will send the Committee members and email to finalize the decision.

New Business

- MAST student awardees – Lauren Barber and Alyssa Potter will receive the Maritime Studies Spirit Award.
- MAST summer interns – Greg Hnat for the Tall Ships internship with the Niagara Program and Caitlyn Stewart for the Mystic Seaport internship.
- Williams-Mystic opportunity for Fall 2015 – open to MAST students. Glenn has asked for a list of MAST students.
- Nat asked about the possibility of doing a Mystic Whaler overnight trip in Fall 2015. Helen suggested making it a part of the new MAST 2101, as the boat may not be available during the Fall, and students may end up missing other courses. Helen suggested Steve's MAST 1200 having a Mystic Whaler trip, a great recruitment tool and lower chance of students who have already done the trip for another course.

Upcoming events – send photos to Nat or Noreen to post on the MAST Facebook page.

- MAST and MARN student and faculty cookout - May 1, 12:30PM
- Graduation ceremony - May 8 and afterwards at Helen's for farewell to Adam Keul
- Munson Institute boat trip - July 7
- Maritime Heritage Festival - Sept. 9-12

Respectfully submitted,
Noreen Blaschik

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COMMITTEE ON CURRICULA AND COURSES

Proposal to Change a Major

1. Date: 4/28/2015
2. Department or Program: Maritime Studies
3. Title of Major: Maritime Studies
4. Effective Date (semester, year): Fall 2016
(Consult Registrar's change catalog site to determine earliest possible effective date. If a later date is desired, indicate here.)
5. Nature of change:
 - To change the courses required for the major to include a re-numbered Introduction to Maritime Studies at the 2000 level.
 - To change the major to provide options for students to fulfill the Core Courses, with the additional goal of ensuring that students can progress through the major in a timely fashion.

Existing Catalog Description of Major

Water covers more than two-thirds of the Earth's surface and the majority of the human population lives within 50 miles of navigable waterways. The world's oceans and great riparian systems have provided the dominant medium for human economic and cultural exchange and the context for many of humanity's most dramatic stories, powerful technologies, and aesthetic and literary achievements.

Maritime Studies is an interdisciplinary major that embraces the liberal arts as the foundation for exploring humankind's critical and continually evolving connections with the world's waterways and watersheds.

The Maritime Studies Program combines rigorous liberal arts training in recognized humanities and social science disciplines such as history, English, economics, political science, anthropology and geography with specialized courses, interdisciplinary seminars, and research and internship opportunities that focus on issues, traditions, and problems that influence life in maritime regions. A complement to the Marine Sciences Major, Maritime Studies highlights the social and cultural side of the human/water relationship, but recognizes and explores the links between human activities and the composition and the condition of the coastal and marine environments.

Maritime Studies is a flexible but focused major that students may shape to meet a wide range of occupational and educational goals. Depending upon the track of studies selected,

Maritime Studies students may prepare for a range of careers including those in the maritime service and heritage tourism sectors as well as for graduate study in maritime and public history, English, journalism, marine policy and cultural resource management, planning and regulation, education, law, or business. The Maritime Studies Program takes advantage of the UConn-Avery Point campus' unique Long Island Sound location and its many coastal and maritime educational resources and research programs including the UConn Sea Grant Institute, the National Undersea Research Center, the Long Island Sound Resource Center, and Marine Sciences Department. Significant internship and research opportunities for students are also available through agreements with regional institutions that include Mystic Seaport, one of the world's premier maritime museums and research centers.

Proposed Catalog Description of Major

[NO CATALOG DESCRIPTION CHANGE REQUESTED]

Justification

1. Reasons for changing the major:

The proximate reason for changing the major is to account for the change of the introductory course for the major to the 2000 level. The proposed change would allow students to begin the major with a 2000-level course that has been designed to introduce students to this interdisciplinary major. Gateway courses at the 2000 level are common in many majors (Economics, English, and History, for instance) and the current proposal would put the Maritime Studies major more in line with the practice in other UConn majors.

A second way in which the current proposal would put Maritime Studies more in line with the practice in other UConn majors is through offering students greater choice in courses to fulfill the Core Courses group in the major. Offering students some choice is positive generally. It should also help ensure that students can progress through the major in a timely fashion even if a particular course is not offered because of faculty leave or other such reason.

Finally, it is desirable to have the selection of Core Courses reflect the entire range of disciplines that comprise the Maritime Studies major, rather than reflect only four of the six constituent disciplines.

2. Effects on students:

Offering students choice among the Core Course category should help ensure that students can progress through the major in a timely fashion.

3. Effects on other departments: *(Pending; as of May 7, MAST is requesting information from other departments about the effects on those departments.)*

4. Effects on regional campuses: The Maritime Studies major is mainly available at the Avery Point campus.
5. Dates approved by
Department Curriculum Committee: April 28, 2015
Department Faculty: April 28, 2015
5. Name, Phone Number, and e-mail address of principal contact person:
Nat Trumbull
nathaniel.trumbull@uconn.edu
860 405-9272

Plan of Study

If the proposed change modifies the requirements of the major, then attach a revised "Major Plan of Study" form to your submission email.

Please see attached revised Major Plan of Study.

Maritime Studies (MAST) Major Plan of Study

Name: _____ Student Number: _____

To be used in conjunction with CLAS General Education Requirements Audit list.

Pre-requisites & Recommended General Education Courses

MARN 1001 is a Pre-requisite for the major _____
ECON 1201 is a Pre-requisite for ECON 2467 _____
MAST 1200 is a recommended Area One course. (optional) _____

Required Courses (6 credits)

MAST 2101 Introduction to Maritime Studies _____
MAST 4994W Capstone _____

Core Disciplinary Distribution Courses (12 credits)

Courses must be taken from four different disciplines, not including the discipline chosen for the Concentration/Track.

ANTH/MAST 3531 or ANTH/MAST 3532 _____
ECON 2467 _____
ENGL 3650 or ENGL 3651 _____
GEOG 2500 _____
HIST/MAST 3544 or HIST/MAST 2210 _____
POLS 3832 _____

Disciplinary Concentration/Track (12 credits)

Courses must be at the 2000 level or higher and must include at least one Core course in the selected discipline. Final approval of track & courses is by the MAST director or your advisor. Circle one.

ANTHROPOLOGY ECONOMICS/ARE ENGLISH
GEOGRAPHY HISTORY POLITICAL SCIENCE

Courses

Related Areas (12 credits)

Courses must be at the 2000 level or higher, selected by the student in conjunction with the MAST director or academic advisor.

Courses

Approval by Academic Advisor _____ Date _____

Print Advisor Name _____

[indicate updated date]

RESPONSE FROM DEPT. OF POLITICAL SCIENCE

Dear Oksan,

Thank you very much for your response. It's good news and we'll proceed to submit our proposed change for Maritime Studies.

Sincerely,

Nat

From: Bayulgen, Oksan
Sent: Thursday, May 21, 2015 12:54 PM
To: Trumbull, Nathaniel
Subject: Re: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Nat,

I'm sorry for being so late on this response. With the end of the semester and all, it took awhile to get comments from colleagues. We see no negative effect on our department from the changes that you are proposing.

Good luck.

best,

Oksan

On May 7, 2015, at 11:18 AM, Trumbull, Nathaniel <nathaniel.trumbull@uconn.edu> wrote:

Dear David and Oksan,

The Maritime Studies program's faculty voted on April 28, 2015, to approve the attached Proposal to Change a Major and also attached revised Plan of Study for our Maritime Studies major.

We would like to solicit your department's view of the "effect on other departments" for the Proposal form, in advance of my submitting the forms to the CLAS CC&C Committee for its review.

The main purpose of the proposed change in major is to provide students with two new core course options. These are ANTH 3531/3532 (Maritime Archaeology of the Americas/Archaeology of the Age of Sail) and GEOG 2500 (Introduction to Geographic Information Systems) in order to meet MAST Plan of Study requirements. These new core

course options reflect the fact that these courses are now taught regularly on the Avery Point campus by MAST-associated faculty; the courses were not taught when the MAST major was last revised.

I would be grateful to receive your department's view of the effect on your department, if any, by May 15, 2015.

Thank you.

Nat Trumbull
Maritime Studies Program, Director; Assoc. Prof. of Geography
1084 Shennecossett Road
Univ. of Connecticut at Avery Point
Groton, CT 06340
trumbull@uconn.edu
Tel. 860 405-9272

<Mast POS CHANGE Approved by MAST faculty 28April2015.doc><Proposal to change the MAST major Approved by MAST faculty 28April2015.docx>

RESPONSE FROM DEPARTMENT OF MARINE SCIENCES

Re: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies
DeleteReplyReply allForward
Mark as unread

Koerting, Claudia

Thu 5/7/2015 10:10 PM

Inbox

To:

Trumbull, Nathaniel;

Edson, James;

Thank you Craig. Sounds good.

From: Trumbull, Nathaniel

Sent: Thursday, May 7, 2015 4:25 PM

To: Tobias, Craig; Edson, James

Cc: Koerting, Claudia

Subject: Re: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Thanks, Craig.

By the way, the Geography 2500 is the same content as the Geography 4500 I've taught in the past, they just decided to redo the numbering in the Geog. Dept. at Storrs.

Nat

From: Tobias, Craig

Sent: Thursday, May 7, 2015 4:22 PM

To: Trumbull, Nathaniel; Edson, James

Cc: Koerting, Claudia

Subject: RE: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Hi Nat

My initial reaction would be that MARN students would benefit from the two new courses which are wholly aligned with the related areas courses we want our MARN students to take.

How's that?

c

From: Trumbull, Nathaniel
Sent: Thursday, May 07, 2015 10:44 AM
To: Edson, James
Cc: Tobias, Craig; Koerting, Claudia
Subject: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Hi Jim, Craig, and Claudia,

The Maritime Studies program's faculty voted on April 28, 2015, to approve the attached Proposal to Change a Major and also attached revised Plan of Study for our Maritime Studies major.

We would like to solicit your department's view of the "effect on other departments" for the Proposal form, in advance of my submitting the forms to the CLAS CC&C Committee for its review.

The main purpose of the proposed change in major is to provide students with two new core course options. These are ANTH 3531/3532 (Maritime Archaeology of the Americas/Archaeology of the Age of Sail) and GEOG 2500 (Introduction to Geographic Information Systems) in order to meet MAST Plan of Study requirements. These new core course options reflect the fact that these courses are now taught regularly on the Avery Point campus by MAST-associated faculty; the courses were not taught when the MAST major was last revised.

I would be grateful to receive your department's view of the effect on your department, if any, by May 15, 2015.

Thank you.

Nat Trumbull
Maritime Studies Program, Director
1084 Shennecossett Road
Univ. of Connecticut at Avery Point
Groton, CT 06340
trumbull@uconn.edu
Tel. 860 405-9272

RESPONSE FROM DEPARTMENT OF ECONOMICS

Hi Kristin, Metin, and Susan,

Thank you for your support of the proposed changes to the Maritime Studies major.

Sincerely, Nat

From: Walker, Kristin
Sent: Wednesday, May 13, 2015 8:49 AM
To: Trumbull, Nathaniel; Cosgel, Metin
Cc: Rozwadowski, Helen; Randolph, Susan
Subject: RE: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Hi Nathaniel,
Thank you for your email. Metin, Susan and I support the changes you have noted.
Thank you,

Kristin Walker
Academic Advisor
Department of Economics
309A Oak Hall, U-1063
365 Fairfield Way
Storrs, CT 06269
(860) 486-8482

Students: Please include your PeopleSoft ID
[Click here for Academic Advising appointment/walk-in information.](#)

From: Trumbull, Nathaniel
Sent: Thursday, May 07, 2015 11:09 AM
To: Cosgel, Metin
Cc: Walker, Kristin; Rozwadowski, Helen; Randolph, Susan
Subject: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Metin, Susan, and Kristin,

The Maritime Studies program's faculty voted on April 28, 2015, to approve the attached Proposal to Change a Major and also attached revised Plan of Study for our Maritime Studies major.

We would like to solicit your department's view of the "effect on other departments" for the Proposal form, in advance of my submitting the forms to the CLAS CC&C Committee for its review.

The main purpose of the proposed change in major is to provide students with two new core course options. These are ANTH 3531/3532 (Maritime Archaeology of the Americas/Archaeology of the Age of Sail) and GEOG 2500 (Introduction to Geographic Information Systems) in order to meet MAST Plan of Study requirements. These new core course options reflect the fact that these courses are now taught regularly on the Avery Point campus by MAST-associated faculty; the courses were not taught when the MAST major was last revised.

I would be grateful to receive your department's view of the effect on your department, if any, by May 15, 2015.

Thank you.

Nat Trumbull
Maritime Studies Program, Director; Assoc. Prof. of Geography
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trumbull@uconn.edu
Tel. 860 405-9272

RESPONSE FROM DEPARTMENT OF GEOGRAPHY

Foote, Ken

Fri 5/22/2015 6:39 PM

Inbox

To:

Trumbull, Nathaniel;

You replied on 5/23/2015 7:27 AM.

Get more apps

Nat

I've not heard from everyone, but a majority of our colleagues have already responded "yes" to the MAST proposal.

So please move forward.

Best, Ken

--Hi everyone

I need you to vote on this Course and Curriculum issue from Maritime Studies so that the proposal can move forward this summer.

This is a proposal (below) that Nat developed as director of Maritime Studies (MAST) to add GEOG 2500 (Introduction to Geographic Information Systems) to the MAST Plan of Study requirements.

Robert has had this proposal reviewed by our GEOG C&C committee and it was passed unanimously.

I just need a show of e-hands, yes or no, to confirm that this is OK.

Best for the memorial day weekend, Ken

Professor Ken Foote, Head, Department of Geography
University of Connecticut, 215 Glenbrook Road, U-4148, Storrs, CT 06269-4148
ken.foote@uconn.edu, cell: 303-641-3346, office: 860-486-2196

The Maritime Studies program's faculty voted on April 28, 2015, to approve the attached Proposal to Change a Major and also attached revised Plan of Study for our Maritime Studies major.

We would like to solicit the Geography Department's view of the "effect on other departments" for the Proposal form, in advance of my submitting the forms to the CLAS CC&C Committee for its review.

The main purpose of the proposed change in major is to provide students with two new core course options. These are ANTH 3531/3532 (Maritime Archaeology of the Americas/Archaeology of the Age of Sail) and GEOG 2500 (Introduction to Geographic Information Systems) in order to meet MAST Plan of Study requirements. These new core course options reflect the fact that these courses are now taught regularly on the Avery Point campus by MAST-associated faculty; the courses were not taught when the MAST major was last revised.

I would be grateful to receive the Geography Department's view of the effect on your department, if any, by May 15, 2015.

Thank you.

Nat Trumbull
Maritime Studies Program, Director; Assoc. Prof. of Geography
1084 Shennecossett Road
Univ. of Connecticut at Avery Point
Groton, CT 06340
trumbull@uconn.edu
Tel. 860 405-9272

RESPONSE FROM DEPARTMENT OF ENGLISH

Dear Prof. Trumbull,

Since neither of these courses is cross-listed with ENGL or likely to include content concerning English literature, I see no problem from this department's point of view.

A. Harris Fairbanks
Chair, C&C Committee
English Department
215 Glenbrook Drive - Unit 4025
University of Connecticut
Storrs, CT 06269

(860) 486-2376
albert.fairbanks@uconn.edu

From: Watrous, Inda
Sent: Thursday, May 7, 2015 11:41 AM
To: Trumbull, Nathaniel; Hasenfratz, Robert
Cc: Bedore, Pamela; Rozwadowski, Helen; Fairbanks, Albert
Subject: RE: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

This seems fine to me; however, I am copying Hap Fairbanks, the Associate Department Head and chair of our C & C committee, for his input.

Best,
Inda

Inda Watrous
Academic Advisor
Undergraduate Advisory Office - AUST 201B
Department of English
University of Connecticut
860-486-2322

Students: Please include your peoplesoft id number with all correspondence

“Without a struggle, there can be no progress” – Frederick Douglass

From: Trumbull, Nathaniel
Sent: Thursday, May 07, 2015 11:14 AM
To: Hasenfratz, Robert
Cc: Watrous, Inda; Bedore, Pamela; Rozwadowski, Helen
Subject: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Robert, Ina, and Pam,

The Maritime Studies program's faculty voted **on** April 28, 2015, to approve the attached Proposal to Change a Major and also attached revised Plan of Study for our Maritime Studies major.

We would like to solicit your department's view of the "**effect on other departments**" for the Proposal form, in advance of my submitting the forms to the CLAS CC&C Committee for its review.

The main purpose of the proposed change in major is to provide students with two new core course options. These are ANTH 3531/3532 (Maritime Archaeology of the Americas/Archaeology of the Age of Sail) and GEOG 2500 (Introduction to Geographic Information Systems) in order to meet MAST Plan of Study requirements. These new core course options reflect the fact that these courses are now taught regularly **on** the Avery Point campus by MAST-associated faculty; the courses were not taught when the MAST major was last revised.

I would be grateful to receive your department's view of the **effect on** your department, if any, by May 15, 2015.

Thank you.

Nat Trumbull
Maritime Studies Program, Director; Assoc. Prof. of Geography
1084 Shennecossett Road
Univ. of Connecticut at Avery Point
Groton, CT 06340
trumbull@uconn.edu
Tel. 860 405-9272

RESPONSE FROM DEPARTMENT OF ANTHROPOLOGY

Hi Nat,

My sincere apologies-this fell right off my table. I send out the request to our undergraduate committee and was waiting for the response of one last faculty member, which did not come. Nevertheless, the remaining majority agrees that your proposed changes will be beneficial for both yours and our program—so yes we approve the changes.

My sincere apologies if I've held this process up for you.

Best of luck!

Natalie

Natalie D. Munro
Professor of Anthropology
Unit 1176, 354 Mansfield Road
University of Connecticut
Storrs, CT 06269
(860)486-0090

From: <Trumbull>, Nathaniel <nathaniel.trumbull@uconn.edu>

Date: Wednesday, June 3, 2015 11:21 AM

To: Natalie Munro <natalie.munro@uconn.edu>

Subject: Re: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Natalie,

With my apologies if you already wrote me about this, may I ask if you heard back from your undergraduate about our proposed change to the Maritime Studies Plan of Study?

The other departments I've approached (who also have core courses in our MAST Plan of Study) have been in agreement.

I was hoping to move soon to submit our proposal to the CLAS CC&C Committee for its review.

Thank you.

All the best,

Nat

This looks fine to me - what do you think Natalie?

Pamela I. Erickson, Dr. P.H., Ph.D.
Professor and Department Head
Anthropology 1176
University of Connecticut
Storrs, CT 06269

From: Trumbull, Nathaniel
Sent: Thursday, May 7, 2015 11:01 AM
To: Erickson, Pamela; Munro, Natalie
Cc: Rozwadowski, Helen
Subject: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Pam and Natalie,

The Maritime Studies program's faculty voted on April 28, 2015, to approve the attached Proposal to Change a Major and also attached revised Plan of Study for our Maritime Studies major.

We would like to solicit your department's view of the "effect on other departments" for the Proposal form, in advance of my submitting the forms to the CLAS CC&C Committee for its review.

The main purpose of the proposed change in major is to provide students with two new core course options. These are ANTH 3531/3532 (Maritime Archaeology of the Americas/Archaeology of the Age of Sail) and GEOG 2500 (Introduction to Geographic Information Systems) in order to meet MAST Plan of Study requirements. These new core course options reflect the fact that these courses are now taught regularly on the Avery Point campus by MAST-associated faculty; the courses were not taught when the MAST major was last revised.

I would be grateful to receive your department's view of the effect on your department, if any, by May 15, 2015.

Thank you.

Nat Trumbull
Maritime Studies Program, Director; Assoc. Prof. of Geography
1084 Shennecossett Road
Univ. of Connecticut at Avery Point
Groton, CT 06340

RESPONSE FROM HISTORY DEPARTMENT

From: Trumbull, Nathaniel
Sent: Wednesday, June 3, 2015 11:37 AM
To: Clark, Christopher (History)
Subject: Re: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Chris,

Thank you and Melina very much for your positive response and Melina's ideas in terms of further planning. I am forwarding Melina's ideas and suggestion about MAST-HIST 3544 to Helen.

We're very grateful.

Sincerely, Nat

From: Clark, Christopher (History)
Sent: Wednesday, June 3, 2015 11:25 AM
To: Trumbull, Nathaniel
Subject: Fw: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Nat

Thanks for your message just now. I apologize. I evidently dropped the ball on this in the middle of other things three weeks or more ago.

Please see the message below from our C&C chair Melina Pappademos to me, which I should have passed on to you. She indicated approval, and much of her message (as you see) was taken up with laying out further implications for History if this went through. So we see this as a positive development, and welcome it.

Best wishes

Chris

From: Pappademos, Melina
Sent: Friday, May 8, 2015 12:24 AM
To: Clark, Christopher (History)
Subject: RE: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Chris,

I can't think of any reason not to endorse this change, which in essence allows students to begin course work toward their interdisciplinary major at the 2000, rather than 3000 level. It also opens up a bit the courses that fulfill both MAST majors' "Core Courses" and "Concentration Area" course requirements.

Allowing sophomores (even freshman) to begin their MAST course work with a 2000-level course might drive a bit more traffic to Helen's course, HIST-MAST 2210/History of the Ocean, which is a three-fer (fulfills GEOC req. as a CA1 course as well as counts as a MAST Concentration Area course and as a MAST Core Course requirement) and, therefore, might in particular experience greater enrollments. The former requirement was that HIST-MAST 3544 (the other History course offered that fulfills both MAST Core and, Concentration Area course reqs—but which is not a CA1 course) was *the* History course required by MAST students. Some traffic, then, potentially may be driven from HIST-MAST 3544 to HIST-MAST 2210, since 2210 kills more birds with just the one, stone.

One option might be to try to have 3544 approved as a CA 1 course so that it became as useful to students as Helen's HIST-MAST 2210. One further consideration is that, if we in History saw sold-out enrollments in HIST-MAST 2210 or HIST-MAST 3544 we might consider dedicating a larger percentage of course seats for HIST majors and a smaller percentage of course seats for MAST majors, but that, I think, is a bridge better crossed at a later date—if ever it would need crossing. Too many students would constitute a welcome challenge, correct?

I would respond in favor of the change, knowing that for practical rather than thematic reasons 2210 may experience more traffic because of time-hungry undergrads.

I hope this is useful and let me know if anything above needs clarification.

Melina

From: Clark, Christopher (History)
Sent: Thursday, May 07, 2015 3:56 PM
To: Pappademos, Melina
Subject: FW: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Melina

I wonder if you would mind (in your C&C role) looking at the enclosed message and attached files and advising me what you think I should say in response to this request?

Thank you

Best

Chris

From: Trumbull, Nathaniel

Sent: Thursday, May 07, 2015 11:07 AM

To: Clark, Christopher (History)

Cc: Watson, Janet; Parker, Heather; Rozwadowski, Helen

Subject: Inquiry about "effect on other departments" for Proposal to Change Major of Maritime Studies

Dear Chris, Janet, and Heather,

The Maritime Studies program's faculty voted on April 28, 2015, to approve the attached Proposal to Change a Major and also attached revised Plan of Study for our Maritime Studies major.

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Thank you.

Nat Trumbull

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