

UConn | COLLEGE OF LIBERAL ARTS AND SCIENCES

COMMITTEE ON CURRICULA AND COURSES

Jon Gajewski, Chair

Approved 4/21/15

Minutes for meeting of April 14, 2015

1 Topics for discussion	2
Update on interdisciplinary graduate program approval process, if any	2
Updated version of CLAS policy on minors	2
Form for chair approval of new factotum courses.	2
Modular courses - D. Knecht	2
Reappointment of chair for next year; plans beyond next year.	2
2 Approved Proposals	2
2014-020 Add ANTH 3491. Internship in Museum Collections and Data Management (S)	2
2014-023 Add EVST 2998. Variable Topics in Environmental Studies. (S)	2
2014-043 Add course to CLAS GE Area A: Arts	
AFRA/DRAM 3132. African American Women Playwrights, 1900 to Present	3
2014-044 Add POLS 3247/W The Political Economy of East Asia (g)(S)	3
2014-045 Add SPAN 3171. Spanish for Engineers	3
2014-046 Add GEOG 2400. Introduction to Sustainable Cities (S)	3
2014-047 Add POLS 3211/W Politics of Water (g)(S)	3
2014-048 Add WGSS 3672/W Feminist Development Studies and Practice (g)(S)	4
2014-050 Add COMM 4200/W Advanced Interpersonal Communication (g)(S)	4
2014-051 Add MARN 5501. Marine Sciences Seminar	4
3 Tabled Proposals	4
2014-049 Change Judaic Studies Minor	4
4 Appendix 1	4
5 Appendix 2	8
6 Appendix 3: Attendance	11

(g) requires GEOC approval; (S) requires Senate approval.

C&C approved copy of (g) and (S) courses must be submitted to GEOC and the Senate through the [Curricular Action Request form](#).

(x) means that a proposal is proposed for CLAS GEAR x.

1 Topics for discussion

Update on interdisciplinary graduate program approval process, if any

None.

Updated version of CLAS policy on minors

Updated minor policy approved. See [Appendix 1](#).

Form for chair approval of new factotum courses.

New form approved. See [Appendix 2](#).

Modular courses - D. Knecht

Knecht will look into credit justifications for modular courses.

Reappointment of chair for next year; plans beyond next year.

Dean Teitelbaum met with the Committee to discuss reappointment of the chair, and invited members to contact the Dean directly as needed. In Spring 2016, there will be an open search for the next chair.

2 Approved Proposals

2014-020 Add ANTH 3491. Internship in Museum Collections and Data Management (S)

Approved Catalog Copy:

ANTH 3491. Internship in Museum Collections and Data Management

Three credits. Prerequisite: Open only with consent of instructor. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Supervised work experience with anthropological records and collections at the Connecticut Museum of Natural History on Storrs campus.

2014-023 Add EVST 2998. Variable Topics in Environmental Studies. (S)

[Full Materials](#)

Approved Catalog Copy:

EVST 2998. Variable Topics in Environmental Studies.

Either semester. Three credits. May be repeated for credit with a change in subject matter. Explorations of environmental studies from various perspectives and methodologies.

2.3 **2014-043** Add course to CLAS GE Area A: Arts
AFRA/DRAM 3132. African American Women Playwrights, 1900 to Present

2014-043 Add course to CLAS GE Area A: Arts
AFRA/DRAM 3132. African American Women Playwrights, 1900 to Present

2014-044 Add POLS 3247/W The Political Economy of East Asia (g)(s)

Approved Catalog Copy:

POLS 3247 The Political Economy of East Asia

Three credits. Prerequisite: Open to Juniors and higher. Recommended preparation: 1000-level courses in political science and economics.

Economic, political, and social development of East Asia.

POLS 3247W The Political Economy of East Asia

Three credits. Prerequisites: ENGL 1010 or 1011 or 2011. Open to Juniors or Higher. Recommended preparation: 1000 level course in political science and economics.

2014-045 Add SPAN 3171. Spanish for Engineers

Approved Catalog Copy:

SPAN 3171. Spanish for Engineers

Three credits. Prerequisite: SPAN 1004 or three or more years of Spanish in high school. Introduction to Spanish in the fields of engineering. Preparation for the engineering and industrial job market in the Hispanic world. Designed to meet the needs of students desiring to use Spanish as a tool for industry or commerce.

2014-046 Add GEOG 2400. Introduction to Sustainable Cities (s)

Approved Catalog Copy:

GEOG 2400. Introduction to Sustainable Cities

Three credits.

Pathways to make cities in developed and developing countries more sustainable from social, economic, and environmental perspectives. Topics include sustainable transportation, renewable energy, recycling of waste, and green infrastructure in contemporary metropolitan areas.

2014-047 Add POLS 3211/W Politics of Water (g)(s)

Approved Catalog Copy:

POLS 3211 Politics of Water

Three credits. Open to Juniors or higher. Recommended preparation: POLS 1202 or 1207. The role of water in state building, state-society relations, and economic and political development. Draws on approaches from comparative politics and international relations.

POLS 3211W Politics of Water

Three credits. Prerequisites: ENGL 1010 or 1011 or 2011. Open to Juniors or higher. Recommended preparation: POLS 1202 or 1207.

2014-048 Add WGSS 3672/W Feminist Development Studies and Practice (g)(s)

Approved Catalog Copy:

WGSS 3672 Feminist Development Studies and Practice

Three credits. Prerequisites: open to Juniors or higher.

Feminist development theories and practices applied to Third World or Global South countries, and drawing on related social science and humanities traditions.

WGSS 3672W Feminist Development Studies and Practice

Three credits. Prerequisites: ENGL 1010 or 1011 or 2011. Open to Juniors or higher.

2014-050 Add COMM 4200/W Advanced Interpersonal Communication (g)(s)

Approved Catalog Copy:

COMM 4200. Advanced Interpersonal Communication

Three credits. Prerequisite: COMM 1000, and COMM 3200.

An advanced approach to interpersonal communication focusing on theories and their applications. Topics may include affection exchange theory, theories of uncertainty, attachment theory, communication privacy management theory, interpersonal deception theory, and relational dialectics theory.

COMM 4200W. Advanced Interpersonal Communication

Three credits. Prerequisite: COMM 1000, and COMM 3200; ENGL 1010 or 1011 or 2011.

2014-051 Add MARN 5501. Marine Sciences Seminar

Approved Catalog Copy:

MARN 5501. Marine Sciences Seminar

2 credits. Seminar.

Intensive reading, evaluation and critical discussion of current interdisciplinary topics presented at weekly departmental research seminars. May be repeated for credit.

3 Tabled Proposals

2014-049 Change Judaic Studies Minor

4 Appendix 1

CLAS Policy on Minors

(Approved 4/14/2015)

The governing University policy on Minors was set forth in “*Minors at the University of Connecticut: Policy for Approval and Listing on the Transcript*”, issued by the Chancellor's Office in May 1996 and revised by the Senate in 2006. See Appendix for content of University policies on minors.

Except where the CLAS rules are more stringent, the University's rules for Minors apply to all Minors in the College.

The document below supersedes any previous CLAS policies on minors. Existing minors that do not conform to these rules will not be required to be changed for compliance.

However, no future revisions may introduce further violations of these rules.

1. A Minor in CLAS must be in either (i) a discipline represented by an undergraduate major or a department or program of the College or (ii) an interdisciplinary area that promotes the academic goals of the College. When a Minor is offered by a single department or program, the Minor shall have the same name as (i) the department or program or (ii) a major offered by the department or program. Any department or program with multiple majors may offer multiple Minors, but at most one Minor for each major. Any department or program lacking its own major may nevertheless offer a Minor. An interdisciplinary minor must be sponsored by more than one department or program.

2. Minors must require at least 15 credits of 2000-level course work or higher. The departments or programs sponsoring an interdisciplinary minor must be able to indicate that consent has been granted by other departments or programs to include among its requirements any courses not offered by the sponsoring departments or programs.

3. Students may not major and minor in the same discipline. However, a student who has graduated with a minor may return and earn an additional degree with a major in the same discipline as that minor.

In the case of an interdisciplinary minor, the sponsoring departments or programs must explicitly indicate if students in majors offered by those departments or programs are not allowed to elect the interdisciplinary minor.

4. Students may count the same course towards a major and a *different* minor. (This will happen rarely, mainly where a major requires courses outside the main department.)

5. If a department or program wishes to add or revise a minor, an appropriate proposal must be submitted to the CLAS CC&C.

A proposal for a Minor in CLAS should clearly indicate

- (a) the core concepts and questions considered integral to the discipline;
- (b) the courses that students may choose among for the Minor; and
- (c) how those courses cover the core material.

APPENDIX

1. *Minors at the University of Connecticut: Policy for Approval and Listing on the Transcript*

Document below retrieved on April 7, 2015 from:

<http://changecatalog.uconn.edu/minors-at-the-university-of-connecticut/>

Minors at the University of Connecticut

The following text is taken from *Minors at the University of Connecticut: Policy for Approval and Listing on the Transcript*, Chancellor's Office, May 1996 with revisions made in 2006.

Beginning in Fall, 1997, undergraduate, degree-seeking students may pursue a minor, which will be listed on their transcripts once their transcripts have been audited and they are approved for graduation with baccalaureate degrees from the University. A minor is not required for graduation and minors are available only to matriculated students currently pursuing baccalaureate degrees.

Faculty may establish minors, which can focus on their particular discipline or be interdisciplinary in nature.

Such minors shall be reviewed on a regular basis, concurrent with the regularly scheduled review (program assessment) of the sponsoring academic unit to assure that the minor is being supervised and that enrollment justifies continued availability.

Characteristics of Minors at the University of Connecticut

A minor at the University of Connecticut will include 12 to 18 credits of *(200) revised to read 2000-level or above (University Senate course renumbering project-2008)* coursework; only courses with a 2.0 or better can be counted toward the minor.

The maximum limit of 18 credits is set by a general policy of the Board of Governors of Higher Education for Connecticut, which must approve any degree program which exceeds 18 credits. Both the UConn Board of Trustees and the Department of Higher Education will be *informed* about newly created minors, but will not review or approve them.

~~(Maximum of 3 credits toward the minor may be transfer credits of courses equivalent to UConn course.)~~

The University Senate (February 13, 2006) recommended that the Provost consider revising the transfer credits requirements for Minors by removing the existing 3-credit restriction placed on the application of transfer of credits for courses equivalent to University of Connecticut courses towards Minors. This recommendation was subsequently accepted by the Provost.

Substitutions are not possible for required courses in a minor.

Faculty establish the requirements for a minor, either within their particular discipline or from an interdisciplinary selection of courses.

Eligibility for minors is established by the faculty overseeing the minor. In general minors would be designed to add breadth to students' programs; therefore, students ordinarily may not earn minors within their own major disciplines.

The Curricula and Courses Committee and the faculty of the School or College within which the minor is offered must approve the minor.

For interdisciplinary minors which include courses from several school or colleges, each associated C&C Committee will be asked to make a recommendation to the Vice Chancellor concerning the minor, and the Provost will approve/disapprove the minor. If the minor includes required courses, the School or College offering those courses must approve the minor, regardless of its interdisciplinary nature.

Proposals for minors should include the following:

1. Catalog copy should be prepared to clearly describe the requirements of the minor.
2. Relevant restrictions on eligibility and on use of courses to meet multiple requirements should be detailed. Restrictions on use of courses to meet multiple requirements is a faculty prerogative.
3. A minor plan of study should be created detailing the requirements. Signature should be one of the following:
 - department head of department offering minor, or faculty designee
 - director of interdisciplinary program, as stated in University *Catalog's* description of minor

2. University Policy on Minors

Document below retrieved on April 7, 2015 from:

<http://policy.uconn.edu/2011/05/31/minors/>

A minor is available only to a matriculated student currently pursuing a baccalaureate degree. While not required for graduation, a minor provides an option for the student who wants an academic focus in addition to a major. Completion of a minor requires that a student earn a C (2.0) grade or better in each of the required courses for that minor. The same course may be used to meet both major and minor course requirements unless specifically stated otherwise in a major or minor. Substitutions are not possible for required courses in a minor. A plan of study for the minor; signed by the department or program head, director, or faculty designee; must be submitted to the Office of the Registrar during the first four weeks of the semester in which the student expects to graduate. The minor is then recorded on the student's final transcript. All available minors are listed in the "Academic Degree Programs" section and described in the "Minors" section of the *Undergraduate Catalog*.

5 Appendix 2

UConn | COLLEGE OF LIBERAL ARTS AND SCIENCES

COMMITTEE ON CURRICULA AND COURSES

Proposal to Add a Factotum Course

Any proposal that conforms to the checklists below may be approved by the chair without a committee vote. If the desired course description does not conform, a regular "Add a course" proposal form must be submitted for committee vote.

All 1000- and 2000-level courses require additional approval by Senate C&C.

I. Special Topics course

A special topics number is used for new courses in the early stages of development and intended eventually for permanent adoption as a departmental offering. To offer a section of a special topics number, complete the "Offer a Special Topics course" form.

Items Included in Catalog Listing

1. Standard abbreviation for Department, Program or Subject Area:
2. Course Number (must be 'xx85' or 'xx95'):
3. Course Title: Special Topics
4. Credits: _____ : Credits by arrangement
(choose one) _____ : _____ credits
_____ : From _____ to _____ credits
5. Prerequisites: _____ : By arrangement
(check all that apply) _____ : Open only with consent of instructor
_____ : Open to sophomores/juniors of higher (choose one)
_____ : Prerequisites and recommended preparation vary
_____ : Course list: _____
6. Repeatability: _____ : With a change in content, may be repeated for credit.
(check all that apply) _____ : Up to a maximum of _____ credits

II. Variable Topics course

A variable topics number provides a stable framework for content that changes. A variable topic course routinely treats different material in different semesters, or in different sections offered simultaneously.

Items Included in Catalog Listing

1. Standard abbreviation for Department, Program or Subject Area:
2. Course Number (must be 'xx88' or 'xx98'):
3. Course Title: Variable Topics
4. Credits: 3 credits
5. Prerequisites: Prerequisites and recommended preparation vary
(check all that apply) _____ : Open to sophomores/juniors of higher (choose one)
_____ : Course list: _____
6. Repeatability: With a change in content, may be repeated for credit.
_____ : Up to a maximum of _____ credits

III. Foreign Study course

Items Included in Catalog Listing

1. Standard abbreviation for Department, Program or Subject Area:
2. Course Number (must be 'xx83' or 'xx93'):
3. Course Title: Foreign Study
4. Credits: Credits and hours by arrangement
___ : Up to a maximum of ___ credits
5. Prerequisites: Consent of Department Head required, normally to be granted before the student's departure.
(check all that apply) ___ : Open to sophomores/juniors of higher (choose one)
___ : Course list: _____
6. Repeatability: May be repeated for credit.
___ : Up to a maximum of ___ credits
7. Major: May count toward major with consent of _____
(For 2000-level and above; choose one of: advisor, director of undergraduate studies, department head)

IV. Independent Study course

Items Included in Catalog Listing

1. Standard abbreviation for Department, Program or Subject Area:
2. Course Number (must be 'xx99'):
3. Course Title: Independent Study
4. Credits: Credits and hours by arrangement
___ : Up to a maximum of ___
5. Prerequisites: Open only with consent of instructor
(check all that apply) ___ : Open to sophomores/juniors of higher (choose one)
___ : Course list: _____
6. Repeatability: With a change in content, may be repeated for credit.
___ : Up to a maximum of ___ credits

Proposer Information

1. [Dates approved](#) by
Department Curriculum Committee:
Department Faculty:
2. Name, Phone Number, and e-mail address of principal contact person:

6 Appendix 3: Attendance**CLAS CC&C Attendance: April 14, 2015**

Committee Members			Visitors	
Name	Dept.	Present	Name	Dept.
Kevin McBride	ANTH	Y	Jeremy Teitelbaum	CLAS
Nicholas Leadbeater	CHEM	N	Thomas Meacham	SFA/Drama
Katrina Higgins	CLAS	Y	Amanda Denes	COMM
Mansour Ndiaye	CLAS	N		
Davita Silfen Glasberg	CLAS	N		
Rory McGloin	COMM	Y		
Richard Langlois	ECON	Y		
Eldridge Adams	EEB	Y		
Hap Fairbanks	ENGL	Y		
John Volin	ENVI	N		
Mark Boyer	EVST	N		
Robert Cromley	GEOG	Y		
Steve Wisensale	HDFS	Y		
Melina Pappademos	HIST	N		
Samuel Martínez	HRTS	Y		
Robert Wyss	JOUR	Y		
Roger Travis	LCL	N		
Jon Gajewski	LING	Y		
Anne Gebelein	LLAS	N		
Heidi Dierssen	MARN	Y		
Ralf Schiffler	MATH	Y		
David Knecht	MCB	Y		
Lionel Shapiro	PHIL	Y		
Boris Sinkovic	PHYS	N		
Robert Gallo	PNB	N		
Meina Cai	POLS	Y		
Rob Henning	PSYC	Y		
Ken Dautrich	PUBL	N		
Lendra Friesen	SLHS	Y		
Bradley Wright	SOCI	Y		
Richard Vitale	STAT	N		
Margaret Breen	WGSS	Y		